

Of course, the services listed here are just the highlights of the types of assistance firms may access through DBE Supportive Services – there are many other services as well, including training workshops, referrals to other government agencies and community organizations, and more.

For more information about DBE supportive services benefits, please contact:

DBE Supportive Services

Phone:

(208) 334-4442

(800) 634-7790

FAX:

(208) 332-4190

E-mail:

civilrights@itd.idaho.gov

Website:

www.itd.idaho.gov/civil

Idaho Transportation Department
DBE Supportive Services
Equal Employment Opportunity Office
P.O. Box 7129
Boise, ID 83707-1129



Benefits for Idaho-Certified Disadvantaged Business Enterprises October 1, 2005 through September 30, 2006

The principal objective of ITD's DBE Supportive Services is to contribute towards the growth and eventual self-sufficiency of participating DBE firms. The ultimate goal of the benefits listed here is providing DBE firms with the tools and resources that will give them proficiency equal to that of non-disadvantaged firms in competing for contracts and subcontracts.

REBATES & REIMBURSEMENTS

Marketing

Emerging DBE Firms (five years old and under, or established from January 2001 to date) may receive up to \$250 in rebates for marketing-related expenses. Eligible expenses may include:

- Advertising
- Graphic design of firm logos and related promotional materials such as stationery
- Business cards
- Website design & hosting
- Travel expenses re-lated to proposal presentations, etc.

On-Line Capability

DBE firms lacking Internet/On-Line capability may receive reimbursements of up \$400 for hardware and software purchases, Internet Service Provider fees, etc. *This offer is only open to firms who previously had no e-mail accounts or Internet connectivity.*

Financial Upgrades

DBE firms may receive Financial "Upgrade" Reimbursements of up to \$100 for the use of certified public accountants or other professional services in providing financials for obtaining business loans, or obtaining or upgrading bonds.

TRAINING

DBE Supportive Services provides NxLevel Entrepreneurship Business Class Scholarships through the Idaho Small

Business Development Centers to emerging Idaho DBE firms. These classes are offered through the Idaho Small Business Development Centers, located statewide. Visit the ISBDC's website at www.idahosbdc.org for schedules.

PROCUREMENT ASSISTANCE

DBE Supportive Services offers many benefits to DBEs who are bidding on ITD highway construction projects, including:

- Free ITD highway construction plans & specifications and addenda
- Free ITD Standard Specifications for Highway Construction Book (limit of one per DBE firm)
- Invitations to Bid from Prime Contractors (these are sent out to DBE planholders, or are available at www.itd.idaho.gov/civil/invitations.htm)
- One-on-one consulting in bidding on highway construction projects

We also offer notification of non-ITD projects through weekly e-mails and monthly newsletters. DBEs wishing to receive these e-mails only have to contact our office.

USDOT BONDING & SHORT-TERM LOANS

USDOT Bonding Program DBE Supportive Services offers DBEs assistance with applying for the USDOT Bonding Program, which is designed to assist DBEs in obtaining bid, payment and performance bonds for transportation-related projects. It provides an

80% guarantee against losses on contracts up to \$1 million. Sureties perform bond approval and issuance.

USDOT Short-Term Lending Program

DBE Supportive Services also offers DBEs assistance with applying for the USDOT Short-Term Lending Program (STLP), which provides certified DBEs with short-term working capital at prime interest rates for transportation-related projects. These loans provide revolving lines of credit to finance accounts receivable; the primary collateral consists of the proceeds of the contracts.

PUBLICATIONS

Monthly DBE Newsletters These newsletters contain informative articles on resources available to DBEs and small businesses, outside training opportunities, DBE contracting goals, important government regulations affecting small businesses, Invitations to Bid from prime contractors, and much more. A 12-month archive of current and past newsletters can also be found on-line at www.itd.idaho.gov/civil/dbefirms.htm.

DBE Directories A listing of DBEs is printed each quarter for prime contractors and consultants, other government agencies, corporations, and many other recipients. These directories, which are an excellent marketing resource for DBEs, are also available on ITD's website at www.itd.idaho.gov/civil/dbedir.xls (updated monthly), and in other formats as requested.

How to obtain a marketing rebate: if your firm meets the age criteria, and the expenses were incurred between October 1, 2005 and September 30, 2006, submit copies of receipts, invoices, purchase orders or other billings clearly indicating what the charges were for along with all other pertinent information to DBE Supportive Services for processing.